

## **TEES CAREER Workshop**

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### **Key Steps -RFP**

1. Read the RFP carefully and understand it thoroughly

- What is new in this year's RFP?
- Make a complete list on what the RFP is looking for

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### **Key Steps - Planning**

2. Planning Stage - Research Theme Selection:

- ✓Need some links with your past experience to show that you have enough technical background to be successful
- ✓Show that you will gain significant amount of NEW acknowledge and/or products that will advance the current science
- ✓To show that this research theme will provide you an opportunity to build a lifetime career foundation (thus need to show the long-term plan)
- ✓To show that this research will bring in substantial impacts to the research field proposed and to the local, regional, and/or national development

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**Key Steps - Planning**

2. Planning Stage - Research Collaborations:

- ✓Need to seek for collaborators in your geographical region and across the nation
- ✓Need international collaborations
- ✓Request support letters from each of the collaborators

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**Key Steps – Planning**

2. Planning Stage – Education Activities and Collaborations:

- ✓Need to identify education activities that will be in line with
  - the long-term goal of your school's vision
  - suit the needs of your region
- ✓Look for collaborators and request support letters

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**Key Steps – Writing**

3. Writing:

- ✓Give yourself enough time so that your proposal can be improved
- ✓Articulate well about the significance and approaches of your research and education plan
- ✓Again, show long-term plan on both parts
- ✓Avoid small grammar errors
- ✓Compare your proposal with the check list that you developed based on the RFP to examine if you have fully addressed everyone of the points that the RFP is asking
- ✓Make sure that your proposal is organized well and reads well

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## Contact Information

Feel free to contact me if you have any further questions:

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